

ADMINISTRATIVE – INTERNAL USE ONLY

Approved For Release 2004/12/01 : CIA-RDP80M00165A002900010029-2

18 SEP 1973

MEMORANDUM FOR : Office of Planning, Programming and Budgeting
INFORMATION : Director of Personnel
: Deputy Director for Management and Services
SUBJECT : Ceiling Adjustment

On 24 July 1973, the position accommodating the Staff Assistant to the Special Assistant for Information Control was transferred from the Office of the Director to the DDM&S. No corresponding ceiling adjustment has been made. To rectify this oversight, it is requested that one ceiling authorization be transferred from the O/DCI to the DDM&S. O/DCI FY-74 ceiling is correspondingly reduced from [] and the O/DCI Area FY-74 ceiling reduced from [].

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[]
Administrative Officer, DCI

CONCUR:

DDM&S _____

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